Inter-institutional agreement on CoFoE

Triumvirate (Chair + 2 Vice Chairs)
- sets up Permanent Secretariat & other bodies
- issues with Council presidency (HR, DE, PT, SI, FR) to organise Thematic Conferences on key agenda items
- issues with EU institutions, national parliaments & observers
- organise in Brussels (BXL):
  - CoFoE Kick-off Meeting (2020)
  - Transnational Citizens’ Panels (TCPs) (2020 & 2021, not in parallel)
  - CoFoE Midterm Meeting (BXL) (2021) = Thematic Conference 3 on Democracy & Governance
  - Transnational Citizens’ Assembly (2022)
  - CoFoE Final Meeting (2022)

CoFoE Kick-off Meeting
- reports drafted by National Reflection Group per agenda item
- reports reflect Parliamentary & Citizens’ Consultations in respective member states
- reports in Thematic Questionnaires on respective agenda item 1 & fill in in Reporting Form

Parliamentary Consultations
- MEPs debate & answer Thematic Questionnaires on respective agenda item
- initial input from experts followed by debates between citizens on respective agenda item
- participants debate & answer to Thematic Questionnaires
- event organisers fill in in Reporting Form

Citizens’ Consultations
- initial input from experts followed by debates between citizens on respective agenda item
- participants debate & answer to Thematic Questionnaires
- event organisers fill in in Reporting Form

National Reports
- reports drafted by National Reflection Group per agenda item
- reports reflect Parliamentary & Citizens’ Consultations in respective member state

Transnational Citizens’ Panels (TCPs)
- organise by German Council Presidency in 2020
- EU institutions & national parliamentarians + observers
- produces list of priorities & proposals for agenda item 1

Thematic Conference 1 (DE)
- organised by German Council Presidency in 2020
- EU institutions & national parliamentarians + observers
- produces list of priorities & proposals for agenda item 1

CoFoE Midterm Meeting (BXL)
- organised by Triumvirate & Permanent Secretariat in mid-2021
- EU institutions & national parliamentarians + observers
- list of priorities & proposals for agenda item 3, Democracy & Governance

Thematic Conference 2 (PT)
- organised by Portuguese Council Presidency in 2021
- EU institutions & national parliamentarians + observers
- produces list of priorities & proposals for agenda item 2

Future of Europe Action Plan
- official adoption & endorsement of final CoFoE Action Plan
- includes concrete/tangible results & recommendations/proposals for financial, legal, institutional, treaties, and/or policy reforms
- handover to European Council, European Commission & European Parliament in June 2022

Implementation of FoE Action Plan
- TCPs elaborate Thematic Questionnaires for respective agenda item (semi-open + closed questions)
- organised in BXL for each agenda item
- sequenced over the 2-years span as per sequence of main agenda items
- include randomly selected citizens from all EU countries
- include expert input & content support on each agenda item
- involve EU institutions & other EU bodies, like EESC & CoR

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